

Information for Participants and Presenters

1. Registration

◇ Registration desk

Location: Student Lobby, 1F, General Education Building (Refer to the page 29.)

Open Hours: Sep. 19(Tue) / 20(Wed) 8:30 – 17:00, Sep. 21(Thu) 8:30 – 14:00

◆ Advance registration

For participants who have completed advance registration with full payment of the registration fee by the deadline, there is no need to stop by the registration desk. A name badge, a receipt and a program booklet have already been sent to these participants.

*Participants from overseas: Receive a name badge and a program booklet at the registration desk.

*Please wear your name badge throughout the meeting. Without it, you cannot enter the meeting site.

(Name badge holders will be provided at a place near the registration desk and in front of each lecture room.)

Note 1) Advance registration is completed only after the payment is done. In case your payment cannot be confirmed by the deadline, your registration is automatically cancelled. In this case, please register on-site at the registration desk.

Note 2) Name badges have not been sent to those who have not paid the BSJ annual membership fee.

Please complete the payment at the BSJ desk of the meeting site.

Note 3) If you have already paid both registration and BSJ annual membership fees but not received a name badge, please visit the registration desk.

Note 4) For non-members who are invited to talk at a symposium, the membership is not required and your registration fee is waived. You are invited for free to the banquet.

Note 5) Attendees who belong to institutions outside of Japan can make a presentation without a membership.

◆ On-site registration

Those who have not completed advance registration are required to register on-site at the registration desk. Only cash payment is acceptable.

◇ On-site registration fees

	BSJ Member				Non-Member		
	Regular	Senior	Student	Undergraduate student	Regular	Student	Undergraduate student
Registration fee	¥9,000	¥5,000	¥5,000	¥0	¥12,000	¥6,000	¥0
Banquet fee	¥8,000	¥5,000	¥5,000	¥3,000	¥8,000	¥5,000	¥3,000

•For undergraduate students, the registration fee is waived. You are required to present your student ID at the registration desk to receive a name badge and a program booklet. But the banquet fee is charged if you attend the banquet.

•The “Early Career Award in Biophysics” Candidate presenters, the Biophysics and Physicobiology Outstanding Paper Award presenter and the representative of Biophysics and Physicobiology Editors’ Choice awardee are invited for free to the banquet. If you have already paid the banquet fee, you can get a full refund at the registration desk.

◇ **Name badge**

Please be sure to wear your name badge throughout the meeting. Entry without the badge is NOT acceptable. Remember to bring your name badge that was sent in advance. (Name badge holders will be provided at a place near the registration desk and in front of each lecture room.)

◇ **Receipt**

A receipt is attached to the name badge. If you need another receipt form, it will be issued in exchange for the one attached to your name badge.

◇ **Program booklet / Abstract online system 【Release date: Aug. 18 (Fri)】**

A program booklet (a part of front matters, and program) will be sent in advance to BSJ members and non-members with advance registration. The abstracts will be released only on the online system. No printed abstract booklet will be issued. On the online system, you can browse, search and download abstracts.

Program booklets can be purchased at the meeting site: JPY3,500/booklet.

The program (presentation title, presenter's name and affiliation) and the online abstracts will be released on the BSJ55 web site. A half year later after the meeting, the abstracts will be posted on the J-Stage web site which is linked from the BSJ web site.

BSJ web site: <http://www.biophys.jp/ann/ann02.html>

J-Stage web site: <http://www.jstage.jst.go.jp/browse/biophys/-char/ja>

◇ **Program search system (Web version) 【Release date: Aug. 10 (Thu)】**

Program search system will be released on the BSJ55 web site.

◇ **Free app to search and browse Program & Abstracts 【Release date: Sep. 15 (Fri)】**

A free app for smart phones (iPhone /Android) and tablets (iPad /iPod Touch /Android) can be downloaded from App Store or Google Play.

◇ **BSJ membership (payment of the annual membership fee, and admission procedures)**

For those who have not yet paid their annual membership fee, you can pay at the BSJ desk. For non-members, you are welcome to sign up at the BSJ desk to become a new member. For non-members who are invited to talk at a symposium or belong to institutions outside of Japan, the BSJ membership is not required.

2. Services & Facilities

◇ **Cloakroom**

Location: Meeting Room 1, 1F, General Education Building (Refer to the page 29.)

Open Hours: Sep. 19(Tue) 8:30 - 18:45

20(Wed) 8:30 - 18:45

21(Thu) 8:30 - 15:00

*Valuables or computers cannot be checked into the cloak since the society/meeting does not hold any responsibility for loss or damage of your items.

*Please pick your items up when you leave the meeting venue.

◇ **Lunch**

Free lunch:

Free lunch will be provided at luncheon seminars (day 1-3), Gender Equality & Young Researchers Support Symposium (day 2), and KAKENHI Guide Meeting (day 3). Lunch tickets will be distributed in the

morning of day 1-3. Please refer to luncheon seminar page.

Also a limited number of free lunch without lunch tickets will be provided at Experts Committee (day 2).

◆ **Cafeteria**

A Cafeteria is available as follows:

Location: North Student Hall Bldg. A

Open hours: 11:00 – 14:00

*Please take freely “Restaurant map of Kumamoto Univ. North Campus area” that will be provided around the registration desk.

◇ **Paging service •bulletin board**

No paging service is available to call an individual except for an emergency. Please use a bulletin board near the registration desk in order to contact with other participants.

◇ **Parking**

Parking lot is not available for participants.

◇ **Accommodation**

Please refer to “Accommodation” page of the BSJ2017 web site.

◇ **Internet**

Eduroam as Wi-Fi is available at the meeting site. You can access internet with your ID of eduroam. If you don't have an eduroam ID, please receive it at the registration desk.

Wi-Fi network name: eduroam

* Wi-Fi condition can be unstable or disconnected due to construction of a building, conditions of reception or access. One eduroam ID will be provided per person.

* Using internet in the lecture room is not accepted.

◇ **Child Care Service**

Child care service is available during the meeting. Further information is announced on the BSJ2017 web site.

3. Programs & Events

*Several programs and events (committee meetings, general assembly meeting and its associated symposium, and lecture for public) are omitted here.

◇ **“Early Career Award in Biophysics” Candidate presentations**

Date & Time: Sep. 19 (Tue) 9:00 – 11:30

Place: Room K (Room A1 2F, Faculty of Law Main Building)

◇ **Student Presentation Award**

This award will be selected from among oral presentations on Sep. 19 (Tue) PM.

◇ **Lecture by Biophysics and Physicobiology Outstanding Paper Awardees**

Date & Time: Sep. 19 (Tue) 12:50 – 13:20

Place: Room A (E107 1F, General Education Building)

◇ **Banquet**

Date & Time: Sep. 20 (Wed) 19:30 – 21:30

Free shuttle buses will be provided from the meeting venue. Departure time: 18:45 - 19:00
Place: Strings, 2F, ANA Crowne Plaza Kumamoto New Sky
(a 5-minute walk from Gionbashi station of city tram)
Address: 2 Higashiamidaji-machi, Chuo-ku, Kumomoto-city / Tel: 096-354-2111
*On-site registration is available at the registration desk or the banquet reception desk.

◇ **Luncheon seminar**

Lunch tickets will be distributed at the luncheon seminar desk, as shown below.

◆ **Distribution of lunch tickets**

Luncheon seminar desk

Hours: Sep. 19, 20, & 21 8:30 - 10:30

*The desk will be closed when all the tickets are distributed.

Location: Student Lobby, 1F, General Education Building

*Only tickets for the seminars on the day are provided on a first-come-first-served basis.

*Lunches are provided by courtesy of companies and groups co-sponsoring luncheon seminars.

◆ **Attention**

Please note that the lunch tickets will become invalid when you do not come before the starting time of the seminars and that the resulting remaining lunches will be provided to those who are attending the seminars without lunch tickets.

◆ **Request**

We kindly ask you to attend till the last. Also, please enter your affiliation and name in the questionnaire provided at the luncheon seminar as possible as you can.

◇ **Exhibition**

Instruments, reagents, software, books, etc. are displayed at the exhibition hall (C101+C102 1F, General Education building).

4. Prohibited Items

◇ **Photography & recording**

Photography and recording with camera, video, mobile phone and any device is NOT allowed at the meeting site. Please note that some recording may be performed after obtaining the board meeting's approval.

◇ **Smoking, drinking & eating**

Smoking is NOT allowed at the meeting site. Drinking and eating is NOT allowed inside lecture rooms except for luncheon seminars and other seminars/meetings in which meals are served.

◇ **Mobile phone use**

Talking on a mobile phone in the lecture/presentation rooms is NOT allowed. Please set your mobile phone on the silent mode or off, and make sure it will not make noises during lectures/presentations.

5. Contact

◇ During the meeting

Secretariat (Tel: 050-3482-9415 *phone number reachable during the meeting)

◇ Before or after the meeting

The organizing committee of the BSJ55

bp_nenkai55@kumamoto-u.ac.jp

Registration and abstract submission support desk

Nakanishi Printing Company

Ogawa-higashiiru, Shimodachiuri-dori, Kamigyo-ku, Kyoto 602-8048

bsj2017sys-sprt@e-naf.jp

Support team, exhibition and advertisement secretariat

A & E planning Co., Ltd.

Shin-Osaka Grand Bldg. 6F, 2-14-14, Miyahara, Yodogawa-ku, Osaka 532-0003

Tel: 06-6350-7163 / Fax: 06-6350-7164

Support team: jbp2017@aeplan.co.jp

Exhibition and Advertisement secretariat: e_jbp55@aeplan.co.jp
