

Information for Participants

Registration Desk (On-site Registration / General Information)

Place In front of Main Hall, 2F, TOKI MESSE
Open Hours June 26 (Tue): 8:30 – 17:00, June 27 (Wed): 8:15 – 17:00, June 28 (Thu): 8:30 – 16:00

Registration Fees

	Member				Non-member			
	Regular		Student		Regular		Student	
	Participation	Banquet	Participation	Banquet	Participation	Banquet	Participation	Banquet
On-site	JPY 8,000	JPY 7,000	JPY 3,500	JPY 3,000	JPY 12,000	JPY 8,000	JPY 5,000	JPY 4,000
Advance	JPY 7,000	JPY 6,000	JPY 3,000	JPY 2,000	JPY 11,000	JPY 7,000	JPY 4,500	JPY 3,000

1) For Advance Registrants

Name-badges and Program & Abstracts booklets have been sent to those who have completed advance registration with a full payment of the registration fee by the due date.

Please wear the name-badge when entering the meeting site. (not necessary to stop by the Registration Desk)

* Advance registration for which payment has not been confirmed by May 18 (Fri) is invalid.

Please register at the On-site Registration Desk.

* Name-badges will not be reissued. Please make sure to bring it with you.

2) For On-site Registrants

On-site registration is available at the meeting site.

Name-badge and Program & Abstracts booklet will be handed after the payment.

Abstract Browsing App [to be released on June 19 (Tue)]

Abstract browsing app is available for Smartphones (iPhone/Android) and tablets devices (iPad, iPod Touch/Android). You can search program and browse abstract.

This app can be downloaded free at App Store or Google Play.

App Name: The 18th Annual Meeting of the Protein Science Society of Japan

Search Keywords: PSSJ

*Password to browse abstracts is stated at the upper right of the contents page on the program abstracts booklet.

Banquet

Date & Time June 27 (Wed) 19:00 – 21:00
Place Room Toki, 4F, Hotel Nikko Niigata
Fee Please refer to the above for fees.

Cloakroom

Open Hours June 26 (Tue) 8:30 – 18:45, June 27 (Wed): 8:15 – 18:45, June 28 (Thu): 8:30 – 17:45
Place In front of Main Hall, 2F, TOKI MESSE

Exhibitions

Open Hours June 26 (Tue) /June 27 (Wed): 9:00 – 17:00, June 28 (Thu): 9:00 – 15:30
Place Main Hall, 2F, TOKI MESSE

Internet Access

Wi-Fi network at TOKI MESSE is available.

Coffee Service

Coffee stand will be open during the meeting period at the Poster & Exhibition room (Main Hall, 2F, TOKI MESSE). Coffee is available for JPY 100/cup.

Lunch

Luncheon Seminars (free) will be held at lunch time every day.

Lunch tickets will be needed to receive lunch box. The tickets will be distributed during the meeting period below. Please come to the seminars with the ticket.

Distribution place	In front of Main Hall, 2F, TOKI MESSE
Hours	June 26 (Tue), June 28 (Thu): 8:30 – 10:30, June 27 (Wed): 8:15 – 10:30
Note	The tickets will be distributed only the seminar on the day. Close as all tickets are distributed.

- * The lunch tickets are invalid after the starting time of the seminars. Lunch tickets holders should arrive at the seminar room by then. Please be aware that if you are late, lunch will be provided to those who are attending the seminar without the tickets.
- * It is available to audit the seminars if you do not hold the tickets.

Nursery

Nursery with nursery staff will be available during the meeting.

Application deadline: June 19 (Tue 17:00JST) (Advance application required)

Open Hours	June 26 (Tue) – 28 (Thu): During meeting program
Age Limitation	8 weeks old – 12 years old
Fees	8 weeks old – 2 years old JPY 400 / hour 3 years old – 4 years old JPY 300 / hour 5 years old or older JPY 200 / hour
Notes	* Childcare service time less than one hour will be rounded up. Minimum use: 3 hours. * Please pay when you bring your child / children. Please prepare the exact amount as we do not carry change. * As staff will be arranged upon application, full amount will be charged even in the case of last-minute cancellation or shortening of use. Also, extra charge will be charged for extended use.
How to Apply	Please email directly to the babysitting company (Baby Helper POPO) including the necessary information below. E-mail: Baby Helper POPO Subject: PSSJ 2018 nursery application Necessary Info: 1) Parent's / Participant's name, affiliation, phone number (before and during the meeting) 2) Child's name, age, sex 3) Date and time of use 4) Special notes on taking care of your child (if any) * Email confirmation with "Terms of Use" and "Application Form" will be sent to you after your application. Please contact them by phone in case you do not receive anything in a couple of days.
Application & Inquiry to	Baby Helper POPO TEL: 81-25-275-5562 (Weekday 9:00 – 17:00)
Notes	Though the babysitting company's insurance will cover damages of unexpected accidents within the coverage limit, Protein Science Society of Japan and The 18th Annual Meeting of the Protein Science Society of Japan will not take any responsibility for any accidents at the nursery.

Workshop on Gender Equality and Career Plan

Date & Time	June 28 (Thu) 11:45 – 14:45
Place	Conference Room 201, 2F, TOKI MESSE
Organizer	Working group of Special Workshop on Gender Equality of the Protein Science Society of Japan

APPA Council Meeting

Date & Time	June 27 (Wed) 14:00 – 16:00
Place	Conference Room 303+304, 3F, TOKI MESSE

Contact Information

PSSJ 2018 Secretariat

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E-mail: pssj2018@aeplan.co.jp
URL: <http://www.aeplan.co.jp/pssj2018/en/>

*** During the meeting period (June 25 (Mon) – 28 (Thu)) ***

Secretariat	Conference Room 202, 2F, TOKI MESSE
TEL	080-4137-9157